

1 **COMMISSIONERS MEETING**

2 **January 2, 2025**

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6
7 At a regular meeting of the County Commissioners of the County of York, begun and
8 holden at the York County Government Building in Alfred, within and for the County of York,
9 being held on Thursday, January 2, 2025, A. D. at 4:30 P. M.

10
11
12 **COMMISSIONERS PRESENT:**

13
14 Richard R. Dutremble
15 Richard Clark
16 Robert Andrews
17 Justin Chenette
18 Donna Ring
19

20 County Manager Greg Zinser was present at the meeting.
21
22

23 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

24
25 **ITEM**

- 26
27 **1 TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2025**
28 Commissioner Chenette nominated Commissioner Dutremble for Chairperson.
29 Commissioner Ring seconded the motion. Vote 5-0.
30
31 **2 TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2025**
32 Commissioner Clark nominated Commissioner Andrews. Commissioner Dutremble
33 seconded the motion. Vote 5-0.
34
35 **3 PUBLIC COMMENT(S) ON ANY ITEM(S)**
36 Kerry McNaulty addressed the Board and explained that she has a protection order that is
37 not being followed. She stated that she is supposed to have a meeting with the York County
38 District Attorney but has not heard back from them.
39 Commissioner Chenette asked Ms. McNaulty when was your last communication with the
40 DA's office and what were their excuses?
41 Ms. McNaulty replied that she was told by them that her offender is very manipulative and
42 keeps moving. She added that to date, she has waited 11 days for a response.
43
44 **4 TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2025**
45 Commissioner Chenette nominated Commissioner Clark. Commissioner Andrews seconded
46 the motion. Vote 5-0.
47
48 **5 TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE**
49 **FOR 2025**

50 Commissioner Dutremble nominated Com Chenette. Commissioner Andrews seconded the
51 motion. Vote 5-0.

52
53 **6 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY**
54 **COMMISSIONERS' MEETINGS**

- 55 a. Commissioners' Regular Meeting of December 18, 2024
56 Commissioner Clark motioned to approve the minutes. Commissioner Andrews
57 seconded the motion. Vote 5-0.

58
59 **7 TO ADOPT ROBERT'S RULES OF GOVERNANCE AS A GUIDE FOR**
60 **CONDUCTING 2025 COMMISSIONER MEETINGS**

61 Commissioner Chenette motioned to approve using Robert's Rules of Governance as a guide
62 for conducting 2025 Commissioners meetings. Commissioner Ring seconded the motion.
63 Vote 5-0.

64
65 **8 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY**
66 **COMMISSIONER MEETINGS FOR 2025**

67 1st and 3rd Wednesdays beginning at 4:30 P.M.-following dates: (Thursday)January 2,
68 January 15, February 5, February 19, March 5, March 19, April 2, April 9, May 7, May 21,
69 June 4, (*Wednesday, June 18th if needed), July 2 (July 16th if needed), August 6, (August
70 20th if needed), September 3, September 17, October 1, October 15, November 5,
71 November 19, December 3, December 17

72 Commissioner Clark motioned to approve the dates with the meeting times beginning at
73 4:30. Commissioner Andrews seconded the motion. Vote 4-1 with Commissioner Chenette
74 opposed.

75
76 **9 TO REVIEW AND ADOPT POLICIES FOR 2025 AS FOLLOWS:**

- 77
78 a. **MILEAGE REIMBURSEMENT RATE** (manager recommends '24 IRS rate 67 cents)
79 **Clark.** Commissioner Ring seconded the motion. Vote 5-0.

- 80 b. **MEALS ON COUNTY BUSINESS RATE** \$15.00-breakfast, \$20.00 lunch, \$25.00
81 dinner or \$60.00 per diem)

82 **Special note:* When the event you are attending includes any of the meals you are
83 required to take part in the meal. If you are staying at a hotel that provides breakfast, you
84 must utilize the breakfast provided by the hotel. In these instances, the amounts stated
85 above will be deducted from the per diem rate. ***RECEIPTS REQUIRED***

86 **Upon request, the County Manager may adjust the reimbursement rates based on**
87 **prevailing circumstances.**

88 Commissioner Clark motioned to approve the policies above for 2025. Commissioner
89 Ring seconded the motion.

90 **DISCUSSION:** Commissioner Ring asked if receipts are required. County Manger Zinser
91 replied, yes.

- 92 c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends '21 rate
93 \$20.00)

94 Commissioner Clark motioned to approve the amount recommended by the County
95 Manager of \$20.00. Commissioner Andrews seconded the motion. Vote 5-0.

- 96 d. **BACKGROUND CHECKS FEES** (manager recommends Sheriff's '23 rate of
97 \$20.00)

98 Commissioner Clark motioned to approve the amount of \$20.00. Commissioner Andrews
99 seconded the motion. Vote 5-0.

- 100 e. **NOTARIZATION/ATTESTATION FEES** (manager recommends '20 rate of

101 \$5.00/\$10.00)
102 Commissioner Clark motioned to approve the amounts as recommended by the County
103 Manager. Commissioner Andrews seconded the motion. Vote 5-0.
104

105 **10 TO APPROVE TREASURERS' WARRANT(S)**

- 106 a. Approve treasurer's warrant dated December 18, 2024 in the amount of \$1,437,235.96
107 Commissioner Clark motioned to approve the warrant dated December 18, 2024.
108 Commissioner Andrews seconded the motion. Vote 5-0.
109 c. Approve treasurer's warrant dated December 26, 2024 in the amount of \$677,116.63
110 Commissioner Clark motioned to approve the warrant dated December 26, 2024.
111 Commissioner Andrews seconded the motion. Vote 5-0.
112

113 **11 HEAR ANY REPORTS OF THE COMMISSIONERS**

114 Commissioner Chenette informed all that the deadline for legislative bill submission is next
115 week. He added that there has been conversation about the submission of a coastal beach
116 replenishment Bill and wanted to note this deadline.
117 Commissioner Dutremble commented that there has been conversation in regard to setting
118 up a meeting with the Speaker of the House to discuss budgets for jail and rural patrol.
119 He asked if the Board wants him to do so and if so, who would attend?
120 County Manager Zinser added that there needs to be a discussion in regard to the jail
121 mandates for medical assisted treatment and what that is doing to the budget. He stated that
122 he will be there if you (Commissioner Dutremble) schedule a meeting.
123

124 **12 HEAR ANY REPORTS OF THE COUNTY MANAGER**

125 None
126

127 **13 NEW BUSINESS**

- 128 a. To review and approve the MOU with Old Orchard Beach
129 County Manager Zinser explained that this MOU is in regard to coastal resiliency with
130 Old Orchard Beach and is the same as (the MOU's) with Saco and Kennebunk.
131 Commissioner Clark motioned to approve the MOU with Old Orchard Beach.
132 Commissioner Chenette seconded the motion. Vote 5-0.
133

134 **14 OLD BUSINESS**

135 None
136

137 **15 PUBLIC COMMENT(S) ON ANY ITEM(S)**

138 Susan Wiswell wished everyone a Happy New Year!
139

140 **16 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT**
141 **TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC**
142 **DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR**
143 **NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION**
144 **WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).**

- 145 a. Executive session pursuant to 1 M.R.S.A. §405 (6) (A), personnel issues
146 ***Executive session not held.***
147

148 **17 ADJOURN**

149 Commissioner Clark motioned to adjourn. Commissioner Andrews seconded the motion.
150 Meeting adjourned at 4:52 p.m.



TO: County Manager Greg Zinser

FR: William L. King Jr.
Sheriff

RE: Recommendation of Corrections Officer Ken Hamilton to
Promotion to Corporal

DATE: January 10, 2025

As you are aware, the Sheriff's Office has been conducting a promotional process for Corporal. That process is now complete and it is my recommendation to the County Commissioners to promote Corrections Officer Ken Hamilton to the permanent position of Corporal, effective Monday, January 20, 2025.

Officer Hamilton is an 18-year veteran of the Sheriff's Office and has been an Officer in Charge as well as a resource for newer officers.

I plan to attend the Commissioner's Meeting on January 15th to answer any questions they may have regarding my recommendation.

Thank you in advance for placing this request on the agenda.