



**YORK COUNTY MAINE  
GOVERNMENT**

# **2023 Annual Report**

**York County Maine Government  
149 Jordan Springs Rd, Alfred, ME 04002  
207-459-2312**

**[yorkcountymaine.gov](http://yorkcountymaine.gov)  
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*A Year's Overview*

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2023

# NUMBERS & STATISTICS

Estimated York County population per US Census as of July 1, 2022: 216,732  
1,270 square miles

First county in Maine, dating to 1636.

County Seat: Alfred



**45**

*Median age as of 2022*

**\$79,743**

*Median household income as of 2022*

**\$65,074**

*Per capita income as of 2022*

**115,062**

*Housing units as of July 1, 2022*

## Poverty rate as of 2022:

- 8 percent in York County
- 10.9 percent in Maine
- 12.5 percent in US

*Source: U.S. Census, Maine government*

2023

## POPULATION BY MUNICIPALITY

29 municipalities with population estimates from 2020 US census

- Acton: 2,641
- Alfred: 3,073
- Arundel: 4,253
- Berwick: 7,891
- Biddeford: 22,331
- Buxton: 8,332
- Cornish: 1,758
- Dayton: 2,185
- Eliot: 6,725
- Hollis: 4,707
- Kennebunk: 11,466
- Kennebunkport: 3,607
- Kittery: 10,006
- Lebanon: 6,437
- Limerick: 3,169
- Limington: 3,883
- Lyman: 4,509
- Newfield: 1,713
- North Berwick: 4,950
- Ogunquit: 1,207
- Old Orchard Beach: 8,954
- Parsonsfield: 1,686
- Saco: 20,203
- Sanford: 22,266
- Shapleigh: 2,926
- South Berwick: 7,443
- Waterboro: 7,920
- Wells: 11,156
- York: 13,581

**46.6%**

*have an associate's degree*

**2.6%**

*2023 Unemployment Rate*

**In 2022, 46.6 percent of residents had an associate degree or higher**

**Unemployment rate for 2023 was 2.6 percent**

**111,302 of the 114,268 civilian labor force was employed**

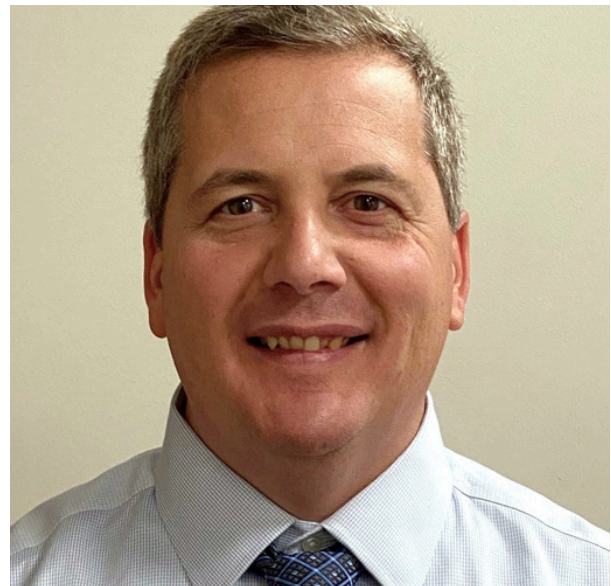
*Source: U.S. Census and Maine government*



## *A Year's Overview*

# COUNTY MANAGER

Greg Zinser



Greetings,

Your York County government has had a productive year, and I am pleased to highlight some of our initiatives, including new ones and those that are ongoing.

The newest initiative, formulated early in 2024, is our project to assist our coastal neighbors by deploying the county's new dredge to help those municipalities rebuild sand dunes, berms, and beaches devastated by a pair of punishing storms in January. The combination of very high tides, unforgiving wind, and rain caused an enormous amount of damage along the shorelines. The dredge initiative will allow York County government to help the coastal towns rebuild the damage to beaches at costs projected to be less than if the service was purchased elsewhere. The

dredge was approved by York County Commissioners, who voted in late 2022 to expend \$1.5 million in American Rescue Act Plan funds for the vessel, intended to provide regular, ongoing dredging and sand dispersal services along the coast as contracted. The damage to the beaches by the January storms spurred us to roll out the process sooner than scheduled, in order to be able to help our neighbors commencing at the start of the November dredging season.

As of late April, we were in the last stages of permitting for two very significant projects – The York County Recovery Center, a residential facility designed to treat those with substance use disorder – and the separate York County First Responder Training Center – which will provide required training, close to home, for firefighters, emergency medical

personnel, law enforcement, dispatchers, and others involved in public safety. We hope to see the building projects started soon, so we can ensure our first responders can get the training they need locally, and so that those needing and wanting recovery services can get care. Both building projects are primarily funded with York County's ARPA allocation.

York County Commissioners directed ARPA funding to establish a teen center in Biddeford, creation of a supportive housing and social services hub in Kittery, has made improvements to mechanical systems at York County Jail and at the county-owned York County Court House and improvements to the York County government building, all in Alfred, the county seat.

We are having success in our efforts to employ new corrections officers to fill vacancies at York County Jail and deputies to fill vacancies in the patrol division of York County Sheriff's Office and are continuing our recruiting in those and in other departments. Those looking for a career with York County government should check out: [yorkcountymaine.gov/careers](http://yorkcountymaine.gov/careers).

Those employed by the York County government – department heads and employees – are the best, and I thank them for the work they do every day to make the county better.

We encourage you continue to read the pages of this report, which outlines the role of each department and the interesting work they do.

If you have questions, please contact me by email at [gtzinsler@yorkcountymaine.gov](mailto:gtzinsler@yorkcountymaine.gov), by letter addressed to Greg Zinsler, 45 Kennebunk Road, Alfred, Maine 04002 or by phone at 459-2312.

**Greg Zinsler,**

York County Manager



*York County Maine*

# COMMISSIONERS

York County Commissioners hold regularly scheduled meetings on the 1st and 3rd Wednesday of the month at 4:30 pm. Meetings are held in the County Commissioners' meeting room in the York County Government Building, located at 149 Jordan Springs Road, Alfred, Maine.



**Robert L Andrews**  
Vice Chairperson - District 1:

Acton, Berwick, Cornish,  
Lebanon, Limington,  
Newfield, North Berwick,  
Parsonsfield, Shapleigh, and  
South Berwick

Term ends 12-31-2026

EMAIL: [RLANDREWS@YORKCOUNTYMAINE.GOV](mailto:RLANDREWS@YORKCOUNTYMAINE.GOV)



**Richard R Dutremble**  
Chairperson - District 2:

Arundel, Biddeford,  
Kennebunk, and  
Kennebunkport

Term ends 12-31-2026

EMAIL: [RDUTREMBLE@YORKCOUNTYMAINE.GOV](mailto:RDUTREMBLE@YORKCOUNTYMAINE.GOV)



**Justin Chenette**  
District 3:

Buxton, Hollis, Old Orchard  
Beach, and Saco

Term ends 12-31-2026

EMAIL: [JCHENETTE@YORKCOUNTYMAINE.GOV](mailto:JCHENETTE@YORKCOUNTYMAINE.GOV)



**Donna Ring**  
District 4:

Alfred, Dayton, Limerick,  
Lyman, Sanford, and  
Waterboro

Term ends 12-31-2024

EMAIL: [DRING@YORKCOUNTYMAINE.GOV](mailto:DRING@YORKCOUNTYMAINE.GOV)



**Richard Clark**  
District 5:

Eliot, Kittery, Ogunquit,  
Wells, and York

Term ends 12-31-2024

EMAIL: [RXCLARK@YORKCOUNTYMAINE.GOV](mailto:RXCLARK@YORKCOUNTYMAINE.GOV)





*A message from the Chair*

# RICHARD DUTREMBLE



On behalf of the Board of York County Commissioners, I am pleased to present the York County Annual Report.

The report outlines the role of each county department and the work done by our employees every day to ensure the county runs as it should.

York County Commissioners are the county's chief elected officials, and are ultimately responsible for the county's fiscal operations and policy decisions affecting county government.

A couple of policy decisions commissioners made in the 2023 fiscal year are poised to come to fruition, with a groundbreaking soon. They include the York County Recovery Center, where those who misuse substances can get help, and the York County First Responder Training Center, where firefighters, emergency medical personnel, dispatchers, and law enforcement from across the county can required training close to home. We believe these programs will make a positive impact on York County for years to come, and so we allocated the lion's share of the county's American Rescue Plan Act funding to them.

York County was founded in 1636 - the first county in Maine - and we are mindful of those who have gone before.

We are proud of our employees and the work they do every day to make York County better.

Richard Dutremble  
Chair





# HUMAN RESOURCES

Linda Hutchins-Corliss  
Deputy County Manager &  
H.R. Director

Christine Bean  
Manager



## About the Department

Human Resources (HR) plays an important organizational leadership role in the areas of personnel management and employee labor relations. It coordinates personnel activities for a workforce of over 200 represented and non-represented employees. This includes regular full-time, part-time, and reserve employees. Key areas of focus include:

- Recruitment, Selection, Hiring, and Orientation
- Benefits, Compensation and Job Classification
- Policy Development
- Participates in Collective Bargaining / Labor Relations
- Coordinates the Workers Compensation Program.
- Legal Compliance and Reporting
- Employee Engagement
- Safety & Wellness

2022 - 2023 saw a lot of change for HR in the retirements of April McCormick and Lee Butler and the addition of Christine Bean as the HR manager and Doreen Staples as our Benefits Specialist. Both employees bring county experience and positive enthusiasm to the team. And newly joining the HR Team is Jennifer Elwell, who looks to bring new enthusiasm and experience to our recruiting and wellness goals.

## Employee Recognition

In 2023-2024 the County celebrated the retirement of (5) employees:

1. Dennis Daniels – YCSO - Administration
2. Raymond Hazen – District Attorney's Office
3. Brian Maddox – YCSO – Corrections
4. Rosalie Butler – Human Resources
5. Richard Gaudette - Facilities



### Recruitment and Benefit Management

York County Government is committed to recruiting and retaining the best and brightest employees. This includes attending various job and career fairs throughout the year to attract high-quality candidates for a career in York County Government. Employees who start their careers with us know that they are working for a community-minded organization with a team of 200+ skilled and dedicated employees who are vested in serving residents and community members. The county offers competitive benefits such as health, dental, vision, short & long-term disability, as well as two options to plan for retirement, including participation in the MainePERS pension program or the public sector 457 deferred compensation plan via Mission Squared. Other benefits include tuition reimbursement, professional development, holiday pay, and paid vacation / sick leave.

82 new employees have joined our team in 2023.

46 employees separated from employment.

### Safety and Risk Management Program

We strive and work to ensure a safe and healthy work environment for all employees. We continuously review, develop, and implement programs, policies, and best practices for the recognition and identification of hazards via our monthly Safety and Wellness Committee. Meetings are held monthly to review the root causes of accidents, to develop preventative steps, and to ensure current policies and procedures are in place to ensure compliance with all applicable federal, state, health, safety, and environmental regulations.

Administrative employees participated in the annual A/P training day at York County Community College. This day sees the completion of required annual training, for example, in bloodborne pathogens, VDT, workplace harassment, and fire safety, etc. It also provides an opportunity to introduce other professional development training such as customer service, wellness enhancement, benefit review, office ergonomics, etc.

Our law enforcement and corrections divisions participate in required and advanced training often provided via the Maine Criminal Justice Academy. Required certifications are managed within their respective departments.

### Wellness and Enrichment

The human resources team is focused on an employee's health and well-being. In addition to sponsoring weekly yoga classes, HR team members assist employees with maximizing their health plans, coordinate periodic "lunch and learns" on topics such as nutrition, gardening, and workplace CPR, and coordinate the maintenance and use of the county wellness center.

### Labor Relations

Collective bargaining agreements or extensions were ratified with the following York County bargaining units:

- Maine Service Employees' Association – Local #1989 extension through 2025.
- Teamsters – Local # 340 through 2026.
- Currently negotiating with the National Corrections Employee Union.



# DISTRICT ATTORNEY'S OFFICE

Kathryn Slattery  
District Attorney

Justina McGettigan  
Deputy District Attorney



The Office of the York County District Attorney serves all towns and cities within York County, prosecuting cases within the county from all local and state agencies. It is committed to just and effective criminal prosecution honoring the constitutional rights of those accused, protecting the interests of victims, and maintaining public safety.

York County District Attorney Kathryn Slattery was first elected in 2010. Her tenure as a York County prosecutor began in 1987. She was appointed deputy district attorney in 1991, a position she held until her first election. Justina McGettigan is deputy district attorney.

A change to the Maine court system in York County in 2023 also meant changes for the Office of the District Attorney. The three

Maine district courts and the Maine superior court, each situated in different county locations, were consolidated with the opening of the York Judicial Center at 515 Elm St., (Route 1) in Biddeford. That meant a move for the district attorney's office to be closer to the judicial center than its longtime location at the county-owned courthouse in Alfred. The move of prosecutors and support staff to 208 Graham St. in Biddeford was accomplished in the spring of 2023.

In the 2023 calendar year, there were 7,602 cases presented to the district attorney's office by local and state agencies. Of those, most were presented by York County's cities – Biddeford with 1,349, Sanford with 952, and Saco with 786, and by York County Sheriff's Office, which primarily patrols 14 rural communities with 805. The Maine Warden Service presented 217 cases.



The numbers show 104 fugitives processed who were arrested in York County, and a total of 130 arrested overall in 2023, with 88 extradited back to the jurisdictions seeking their arrest.

Probation cases numbered 210 in 2023. There were 275 deferred disposition cases, with a total of 1,402 in diversion.

### **Victim Witness Advocacy Program**

York County currently has full-time victim witness advocates, supervised by Pam Roberts, the program manager. VWA's assist the public who need to interact with the court via the district attorney's office. They provide valuable guidance on navigating the court system to include filing reports, seeking restitution or preparing for testimony.

The office collected \$92,650 in supervision fees in 2023.

The district attorney's office collected \$331,000 in restitution for victims, and \$334,748 was paid out to victims.





# FACILITIES DEPARTMENT

Richard deRochemont  
Director



The York County Facilities Department maintains seven facilities and consists of six full-time and one part-time employee. Tasked with many responsibilities, this team always works to create a better environment for county employees and visitors.

Richard deRochemont is director of the department.

During the past year, the team worked with several departments to complete upgrades throughout many facilities. We were able to install new carpeting and paint through portions of the York County Government building. At York County Sheriff's Office and the jail, locker rooms and bathrooms were upgraded, and a new break room was created for the sheriff's office staff.

Renovations were completed on the York County District Attorney's office building in Biddeford. This project included working with several vendors to remodel, rewire and upgrade the lighting and IT infrastructure. Several vendors were used to design and furnish the entire location. Working directly with the district attorney's staff, we assisted in relocating four separate offices from around the county to one central location near the new state York Judicial Center. The move was a month-long combined effort with a local moving company, facilities, and district attorney staff.

After the relocation of the district attorney's office from the county-owned York County Court House in Alfred, our team remodeled the vacant space and first floor courtroom.



Once completed, we assisted with moving the York County Registry of Probate staff and offices to the first floor. We also relocated shelving and records to the basement and storage areas to make probate records easier to access. More is still to come; it is work in progress.

The facilities team and York County Manager Greg Zinser oversaw the complete remodel of two sections of the York County Government building, including the newly upgraded County Commissioners meeting room and the Emergency Management Agency wing. This building is the old county jail and remodeling takes effort and a watchful eye. Things change and adjustments need to be made daily.

The York County Finance Department received some new office space in a coordinated effort along with Facilities and IT, by utilizing a portion of the designated wellness area. The facilities team worked with vendors to install partitions and doors along with assisting in cubicle design and installation. The facilities team also relocated all the finance staff to their new offices, which included furniture and file relocation. This renovation allows for a more efficient finance office.

These projects highlight the skills of the facilities team, above their day-to-day responsibilities of cleaning and maintaining all county facilities.





# FINANCE DEPARTMENT

Lori Lemieux  
Director



The York County Finance Department oversees all financial matters for the County, including processing weekly payroll for 275+ employees, processing accounts payable for approximately 250 vendor invoices weekly, account receivables, reconciliation of multiple accounts, and RFP/Bid Management.

We also assist with preparing the general fund and jail fund annual budgets and cash management and banking oversight for over \$50 million in revenues and expenses throughout all programs, including grants.

We assist with managing multiple federal and state grants that allow our departments to expand their services to the residents of York County. Within the federal grant category are the \$40 million ARPA Grant, York County Emergency Management Agency grants, and multiple law enforcement grants.

The Finance Department is responsible for the contract deputy program invoicing, COBRA invoicing, and grant reimbursements.

We also oversee the system administration for our timekeeping and financial software. The timekeeping software allows management and employees to track their hours better, including their time off requests.

The financial software allows us to have all our financial transactions recorded electronically. This allows us to have the proper framework to prepare and complete the annual audit process.





The Finance Department has seen multiple changes in the last couple of years. We have grown from a department of three, including the department leader, to a team of six. This growth will allow us to provide the essential support the other departments of York County Government need.

The York County Finance Team consists of:

- Lori Lemieux, Finance Director
- Logan Corliss, Assistant to the Finance Director
- Rose Leeman, Deputy Treasurer
- David Nalchajian, ARPA Financial Project Coordinator
- Christina Hotaling, Finance Generalist
- And new to the team is Alexandria Staples, Finance Generalist

We, as your Finance Team, are ready to support York County Government as it continues to grow and serve the residents of York County.





# INFORMATION TECHNOLOGY

Todd Charles  
Director

York County's Information Technology department consists of two full-time staff members – Technology Manager Todd Charles and Systems Engineer Michael MacDonald. This team services nearly 250 users across 10 different locations within the county, and more than 20 mobile units. IT maintains more than 15 local servers (physical and virtual), 200 workstations, 30 printers and dozens of other network connected devices, as well as multiple cloud-based systems – all this while ensuring the availability, safety and security of county property and data.



In 2023, IT led, or fully managed these projects:

- Replacement of remote desktop devices with micro PCs at York County Jail for ongoing cost savings, with improved user experience as well as increased data security.
- Installing / configuring WatchGuard video recording in the Sheriff's Office patrol division cruisers and in interview rooms.
- Installation of new printers in county vehicles to enable instant printing of citations and other documents.
- Transition of a new medical vendor at the jail through updating workstations with needed software and removing unneeded applications, as well as removal of old, and creation of new, users.



- Removal of approximately 500 items of obsolete hardware, including workstations, monitors, dead battery backups, etc., using a safe, local, zero-waste electronics recycling solution to keep these items out of landfills.
- Planning and testing for the move to cloud-based network management across all locations to eliminate the purchasing, updating, and licensing of local firewalls and related equipment. This is a major step towards further securing York County government.

IT was at least partly involved in many of the county's other projects, including:

- Build out and renovation of the York County Government Building and York County Court House.
- Relocation and consolidation of the District Attorney's offices.
- Relocation of the Registry of Probate.
- Expansion of the Emergency Management Agency.

Almost daily, we are looking at ways to protect the county from the increased and constant threat of attack from both the outside and inside, through new devices, applications, and ongoing user education. Most certainly, this will remain an area of focus in the year to come.





# REGISTRY OF DEEDS

Nancy Hammond  
Registrar

Wendy Caiazzo  
Deputy Registrar



The mission of the York County Registry of Deeds is to record, archivally preserve and make publicly accessible all recorded documents for the County of York. The Registry of Deeds office is responsible for recording instruments that are properly notarized and meet all other recording requirements of the State of Maine. While most of the instruments at the registry pertain to real estate, occasionally other items are presented for recording.

Nancy Hammond was first elected Registrar of Deeds in 2018. Prior to her election, she was a title researcher for more than three decades. Wendy Caiazzo is Deputy Registrar of Deeds.

The first book of documents in the York County Registry of Deeds was started in March 1643. Today, documents are scanned

and stored electronically. As of 2023, electronic filings make up approximately 65 percent of documents delivered to the Registry of Deeds.

In the calendar year 2023, the York County Registry of Deeds recorded 41,005 documents and 521 plans. This resulted in \$12,459,986 in revenue of which \$10,103,777 in real estate transfer tax was submitted to the State of Maine Revenue Service, with \$2,258,852 retained by the County of York. The remaining \$97,356 is held in the York County Registry of Deeds Preservation account. According to Maine statutes, the preservation account is to be used for the restoration, re-creation and preservation of the records in the office of the Registry of Deeds.



The York County Registry of Deeds is currently working with Paige Lilly of Lilly Archival to determine what issues the Registry needs to address to ensure that the oldest documents held by this office are available for generations to come.

The staff of the Registry of Deeds is committed to maintaining these important records for the constituents of York County.





# REGISTRY OF PROBATE

Register Carol Lovejoy

Judge of Probate Scott Houde

Deputy Register Casey Hartford



The Registry of Probate consists of an elected Register of Probate, an appointed Deputy Register/Office Manager and six full time employees (a new paralegal was welcomed at the beginning of 2024).

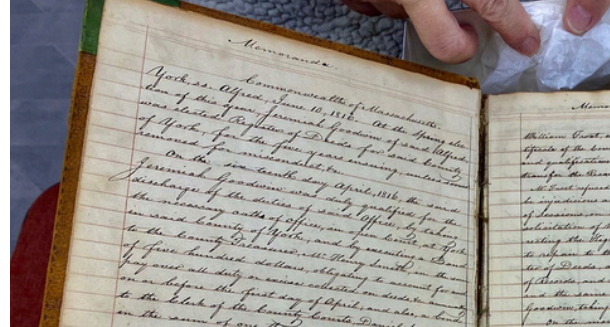
Carol Lovejoy has been the elected Register of Probate for 20 years, and an employee for 44 years. Casey Hartford, an employee since 2018, is deputy register.

The Probate Court consists of one part-time, elected Judge of Probate, Scott Houde. Probate Court hearings are held Tuesdays and Thursdays, and on the first and third Wednesdays of each month. The Register of Probate or a designated employee digitally records all hearings to create a record of all proceedings. Hearings are scheduled every 15-30 minutes. The Probate Court hears formal

proceedings of decedent's estates, name changes of adults and minors, adoptions of adults and minors, guardianships of adults and minors, conservatorships of adults and minors as well as trust matters. Contested hearings can take as many as several days of court time. Probate Court hearings are held in person in our courtroom although certain circumstances require remote hearings and are allowed pursuant to statute or a request by motion.

The Register of Probate is responsible for all records and dockets held in the Registry. The Register also reviews all cases for completeness and accuracy prior to each court day.

The Register and Deputy Register have quasi-judicial authority to allow the probate of wills



and intestate estates and to appoint Personal Representatives. The Deputy Register/Office Manager and one full-time clerk process all informal decedent's estate cases. They must determine if a will is entitled to be probated informally or if it must go before the judge for a determination of validity.

Although staff members have specialized training in the case type they handle daily, all staff are cross trained so that if one staff member is out, all others can respond to questions, inquiries, or accept filings of that person's case type. Always, if needed, the Register or Deputy Register are available to assist.

We have been minus one employee for nearly half the year and are incredibly grateful to our staff for persevering in continuing to provide great service to York County.

We hold original records dating back to 1687. The records were on microfiche and the originals are stored in the courthouse, currently only accessible to probate staff. All those records on microfiche but not scanned or available online, have now been digitized and will soon be uploaded to our electronic system, allowing for public access.

We are certified as a passport acceptance facility. Passports are currently being accepted by appointment only.

At the end of 2023, we prepared to move our office and all files from the second floor of the York County Court House in Alfred to the first floor. This took a tremendous amount of time and assistance from our entire staff. We have finally settled into our new office space. Thanks to Dick Gaudette and the

maintenance staff for cleaning, painting and restoring the floor in the entire office area formerly occupied by the Maine Superior Court Clerk.

We also renovated the first floor courtroom formerly used by the York County Superior Court. We now have a much larger, safer courtroom with better technology and hearing improvement, allowing for more ease in all hearings, especially hybrid hearings. The move also allows us to utilize two conference rooms for discussion by parties when in dispute.

Here is some statistical information:

- Since 2019, we have seen a 46 percent increase in the number of filings
- From 2022 to 2023, there was a 37 percent increase in filings
- In 2023, we took in 447 passport applications, a 71 percent increase from 2022. By mid-April 2024, we have taken in 108 passport applications. The Probate court receives a \$35 execution fee per application - an amount set by the National Passport Agency, bringing in an additional \$15,645 to the Probate office.
- We have added two additional stations to our service window to allow us to serve more customers at a time.
- In 2023 the probate registry saw and served 3,916 citizens in person. As of April 3, 2024, we have seen 1,371 people in the registry.

We are proud to serve and protect the most vulnerable population of York County.



# EMERGENCY MANAGEMENT AGENCY

Art Cleaves  
Director

Megan Arsenault  
Deputy Director

The mission of York County Emergency Management Agency is to lessen the impact of a disaster on the lives and property of residents, municipalities, and businesses of York County through coordination and training on the four phases of emergency management: preparedness, response, recovery, and mitigation. In addition to its full-time staff, special teams, and cadre of volunteers, YCEMA works in conjunction with the Local Emergency Management Directors from the 29 municipalities in York County to act as a conduit between Maine Emergency Management Agency, Federal Emergency Management Agency, and other response partners. YCEMA protects the community by coordinating all activities and resources required to maintain and develop a comprehensive emergency management program.



York County EMA is led by Director Art Cleaves, who has extensive background in emergency management as previous director of the Maine Emergency Management Agency and as director for FEMA's Region 1 (New England).

Megan Arsenault is Deputy Director.

The agency's vision is to create resilient communities in York County through partnerships, education, and empowerment.

Hazard analysis, emergency planning, training, public education and outreach, operating an emergency operations center, resource coordination, disaster sheltering, special teams and disaster recovery and resilience are all part of the agency's repertoire.





York County EMA is also home to the York County Fire and EMS Office, led by Chief Fire Administrator Roger Hooper.

### **Notable Activities**

York County EMA hosted 41 trainings, 5 tabletop exercises, and a functional active shooter exercise with first responders and school officials from several York County communities. Several YCEMA staff earned certifications to offer state-of-the-art training for our first responders and community leaders in York County and beyond.

There were 22 York County EOC activations in 2023 to provide response coordination, information sharing, and resource management.

The agency provided public information, planning, special team deployments, logistics support, resources, funding, and more to several types of storms throughout the year — winds, flooding, hurricane, winter storms, and the most recently, a federally declared disaster, which included Individual Assistance for the first time since 2008 and allowed for over \$1.2 million for York County residents who sustained damages.

York County EMA responded to a recent major disaster and advocated heavily to secure \$20 million in federal reimbursements to municipalities that sustained heavy damage to public infrastructure.

The agency updated alerts and warnings procedures, improved effectiveness of our alerts platform, and revamped our outreach program to train eight more municipalities on its use and sign up several thousand more users.

We worked with the World Affairs Council of Maine to host delegation from Algeria to strengthen international emergency management relations.

### **York County Fire and EMS Office**

Roger Hooper, as leader of the York County Fire-EMS Office, is an integral part of York County's Incident Management Team. He operates the HAZMAT Response Team, Juvenile Fire Safety Program, and oversees the County's Fire Instructor Cadre. In cooperation with the York County Chiefs' Association, the York County Fire-EMS Office organizes and delivers several firefighter training programs throughout the year. Through a partnership with the York County Community College, the office helps provide Emergency Medical Technician classes on a regular basis. As well, Hooper, a longtime fire chief, is overseeing the development of the York County First Responder Training Center, designed to deliver quality required training to firefighters, emergency medical personnel, dispatchers and law enforcement, close to home.

### **Federal Assistance**

York County EMA is the subrecipient of several federal grants that pass through Maine Emergency Management Agency. This funding greatly assists the agency with our initiatives and ongoing support to the 29 York County cities and towns.

**Homeland Security Grant Program:** This funding supports the York County Hazmat Team, Incident Management Team, County Animal Response Team, UAS Drone Team, Tactical Dispatch Team, and Emergency Communications Team. In 2023, EMA was awarded \$320,000. The grant provides



funding for training, special equipment, exercises, and team deployments. The teams had 56 activations and participated in more than 500 hours of training and exercise.

**Emergency Management Performance Grant:** This funding supports activities in response, recovery, mitigation, and preparedness for York County. EMA was awarded \$263,630 through EMPG. The funds provide support for our EOC operations, public outreach, training and exercise activities, regional planning and coordination, EMA office and garage expenses, emergency response vehicles and equipment and ongoing support for the 29 municipalities and their local emergency management agencies.

**Local Emergency Planning Committee:** The York County LEPC Coordinator works with first responders, municipalities, and businesses to provide education, plan for incidents, and to achieve 100 percent Tier II reporting from facilities where hazardous materials are being used, stored or

transported. LEPC holds quarterly meetings with guest speakers, training updates, DEP report and updates and membership interaction. York County EMA received \$20,865 to support our coordination of hazardous materials response preparedness planning and activities.

**State Emergency Response Commission:** Provided \$25,493 for training and education on Emergency Planning and Community Right-to-Know Act and hazardous materials. This funding allowed 212 York County First Responders to attend 7 training classes on hazardous materials operations and response.

**Seabrook Funding:** In partnership with Maine Emergency Management Agency and the NextEra Energy Seabrook Station Nuclear Power Plant, York County EMA received \$16,000 to support the ongoing monitoring, training, planning, and exercises conducted in preparation for a nuclear emergency response.





# YORK COUNTY SHERIFF'S OFFICE

William L. King Jr.  
Sheriff

Jeremy Forbes  
Chief Deputy



The York County Sheriff's Office is led by William L. King Jr., who is in his third term as York County Sheriff.

The office has three specific divisions: Police Services, Corrections, and Civil Processing. These units operate under the watchful eye of Chief Deputy Jeremy Forbes. Chief Forbes is a 2023 graduate of the FBI National Academy and was selected as "Manager of the Year" in 2023 by the Maine Sheriffs' Association.

The largest of the three divisions is York County Jail. Our jail is the second largest in Maine and is considered a "flagship" facility. Our jail provides a plethora of programming for our residents and is a direct supervision facility, meaning corrections officers provide direct supervision to the residents at all times.

We boast the largest medically assisted treatment – referred to as MAT – program amongst all of the county jails in Maine and have a robust program to assist inmates to reenter society. Nathan Thayer has been our jail administrator. He was recently appointed Warden of the Maine State Prison, and we are conducting a nationwide search for a new jail administrator.

The most visible division of the Sheriff's office is Police Services. We provide policing services to 14 of the 29 municipalities in York County. Those towns cover approximately 400 square miles and boast a population of approximately 35,000 full-time community members. During the summer months, our communities swell with summer visitors, and some of our towns doubled in population during that time. The patrol division handled 28,169 calls for service in 2023.



Patrol Deputies have various opportunities to diversify their careers by participating in our K9 Program, Peer Support Team, Special Response Team, Honor Guard, School Resource Officer, Drug Task Force Agent, Firearms Instructor, Domestic Violence Investigator, Criminal Investigation Division, Crash Scene Reconstructionist/Mapper, Drone Operator, and other collateral programs. To augment our services, we regularly receive funding from the Bureau of Highway Safety to supplement regular patrols. These 4-hour details concentrate on traffic safety in high crash areas. The York County Sheriff's Office also recently received a COPS grant to augment our services to the schools.

The Patrol Commander, Major Kathryn Mone is a former police chief and a graduate of the FBI National Academy.

Our Civil Division is the second busiest in the state and handles approximately 17,000 civil processes each year. Our civil deputies also assist with other sheriff's office functions, such as courthouse security, and are our "utility players" always willing to assist where needed while ensuring the civil work is completed. The Civil Division is supervised by Supervisory Deputy Brad Paul, a former police chief.



# GENERAL FUND BUDGET SUMMARY

The next two pages contain the York County General Fund Budget Summaries for Fiscal Years 2024 and 2025. Please note fiscal years differ from calendar year.



## BUDGET FY 24

July 1, 2023 - June 30, 2024



## BUDGET FY 25

July 1, 2024 - June 30, 2025

*County of York FY 24 - GENERAL FUND BUDGET SUMMARY*

**COUNTY OF YORK FY 24 GENERAL FUND BUDGET SUMMARY**

	FY23	FY24	FY24	FY24	FY24
GENERAL FUND REVENUES	BUDGET	DEPT	COMMISSIONER	INCR/(DECR)	% CHANGE
EMPG (50% EMA REIMB)	262,539	262,539	262,539	0	0.00%
MUNICIPAL ASSESSMENTS	18,669,743	19,664,806	19,664,806	995,063	5.33%
OTHER INTERGOV REV	25,000	25,000	25,000	0	0.00%
POLICE RPTS & BACKGRND CKS	6,000	6,000	6,000	0	0.00%
PROBATE REVENUE	375,000	475,000	475,000	100,000	26.67%
DEEDS RECORDING	1,500,000	1,400,000	1,400,000	-100,000	-6.67%
DEEDS TRANSFER TAX	950,000	1,050,000	1,050,000	100,000	10.53%
DEEDS PHOTOCOPIES	50,000	50,000	50,000	0	0.00%
INVESTMENT EARNINGS	100,000	100,000	100,000	0	0.00%
EMA OPERATIONS RENT	30,000	30,000	30,000	0	0.00%
MISC REVENUE	3,000	3,000	3,000	0	0.00%
INTERFUND TRANSFERS IN	4,200	0	0	-4,200	-100.00%
TRANSFER IN FROM ADMINISTRATIVE/ SUPERVISION FUND	25,000	25,000	25,000	0	0.00%
UTILIZATION OF RESERVES	200,000	300,000	300,000	100,000	50.00%
OPIOID SETTLEMENT FUNDS		44,159	44,159	44,159	
<b>TOTAL REVENUES</b>	<b>22,200,482</b>	<b>23,435,504</b>	<b>23,435,504</b>	<b>1,235,022</b>	<b>5.56%</b>
<b>DEPARTMENTS</b>					
COMMISSIONERS/GOV BODY	78,297	84,267	84,267	5,970	7.63%
LAYMAN WAY/PUBLIC HEALTH	994,200	1,069,200	1,069,200	75,000	7.54%
NEW REQUESTS		395,971	395,971	395,971	
MANAGEMENT/ADMINISTRATION	1,223,031	1,328,610	1,328,610	105,579	8.63%
FACILITIES/MAINTENANCE	651,075	686,421	686,421	35,346	5.43%
TREASURER	626	673	673	47	7.57%
DISTRICT ATTORNEY	1,698,347	1,769,450	1,769,450	71,103	4.19%
DEEDS	664,858	678,394	678,394	13,536	2.04%
PROBATE	728,206	779,436	779,436	51,230	7.04%
POLICE/SHERIFF	3,456,233	3,603,552	3,603,552	147,319	4.26%
COMMUNICATIONS/DISPATCH	735,175	783,496	783,496	48,321	6.57%
EMA DEPT	753,092	797,085	797,085	43,993	5.84%
YORK CO JUVENILE FIRE	39,663	41,331	41,331	1,668	4.20%
RETIREMENT BENEFITS	603,067	646,196	646,196	43,129	7.15%
MEDICAL & DENTAL INSURANCE	1,108,296	1,120,683	1,120,683	12,387	1.12%
PUBLIC AGENCIES	133,925	131,700	131,700	-2,225	-1.66%
JAIL CAP (ASSESSMENT)	9,332,391	9,519,039	9,519,039	186,648	2.00%
<b>TOTAL EXPENDITURES</b>	<b>22,200,482</b>	<b>23,435,504</b>	<b>23,435,504</b>	<b>1,235,022</b>	<b>5.56%</b>

County of York FY 25 - GENERAL FUND BUDGET SUMMARY

COUNTY OF YORK FY25 GENERAL FUND BUDGET SUMMARY

GENERAL FUND REVENUES	FY24 BUDGET	FY25 DEPT	FY25 MANAGER	FY25 INCR/(DECR)	FY25 % CHANGE
EMPG (50% EMA REIMB)	262,539	262,539	262,539	0	0.00%
MUNICIPAL ASSESSMENTS	19,664,806	21,552,830	21,552,830	1,888,024	9.60%
OTHER INTERGOV REV	25,000	25,000	25,000	0	0.00%
POLICE RPTS & BACKGRND CKS	6,000	6,000	6,000	0	0.00%
PROBATE REVENUE	475,000	475,000	475,000	0	0.00%
DEEDS RECORDING	1,400,000	1,300,000	1,300,000	-100,000	-7.14%
DEEDS TRANSFER TAX	1,050,000	1,050,000	1,050,000	0	0.00%
DEEDS PHOTOCOPIES	50,000	50,000	50,000	0	0.00%
INVESTMENT EARNINGS	100,000	120,000	120,000	20,000	20.00%
EMA OPERATIONS RENT	30,000	30,000	30,000	0	0.00%
MISC REVENUE	3,000	3,000	3,000	0	0.00%
TRANSFER IN FROM ADMINISTRATIVE/ SUPERVISION FUND	25,000	25,000	25,000	0	0.00%
UTILIZATION OF RESERVES	300,000	264,603	264,603	-35,397	-11.80%
OPIOID SETTLEMENT FUNDS	44,159	0	0	-44,159	
<b>TOTAL REVENUES</b>	<b>23,435,504</b>	<b>25,163,972</b>	<b>25,163,972</b>	<b>1,728,468</b>	<b>7.38%</b>
<b>DEPARTMENTS</b>				based on Mgr's recc.	
COMMISSIONERS/GOV BODY	84,268	90,017	90,017	5,749	6.82%
LAYMAN WAY/PUBLIC HEALTH	1,194,200	1,279,300	1,279,300	85,100	7.13%
NEW REQUESTS	0	0	0	0	
MANAGEMENT/ADMINISTRATION	1,422,950	1,565,482	1,565,482	142,532	10.02%
FACILITIES/MAINTENANCE	717,377	777,329	777,329	59,952	8.36%
TREASURER	673	698	698	25	3.69%
DISTRICT ATTORNEY	1,769,450	1,951,989	1,951,989	182,539	10.32%
DEEDS	678,395	673,039	673,039	-5,356	-0.79%
PROBATE	834,714	1,004,553	926,809	92,095	11.03%
POLICE/SHERIFF	3,637,513	3,762,946	3,762,946	125,433	3.45%
COMMUNICATIONS/DISPATCH	783,496	804,821	804,821	21,325	2.72%
EMA DEPT	797,085	787,638	787,638	-9,447	-1.19%
YORK CO REGIONAL TRAINING CENTER	0	104,150	104,150	104,150	100.00%
YORK CO JUVENILE FIRE	41,331	0	0	-41,331	-100.00%
RETIREMENT BENEFITS	665,305	723,848	722,519	57,214	8.60%
MEDICAL & DENTAL INSURANCE	1,158,008	1,254,065	1,254,065	96,057	8.29%
PUBLIC AGENCIES	131,700	143,170	143,170	11,470	8.71%
JAIL CAP (ASSESSMENT)	9,519,039	10,320,000	10,320,000	800,961	8.41%
<b>TOTAL EXPENDITURES</b>	<b>23,435,504</b>	<b>25,243,045</b>	<b>25,163,972</b>	<b>1,728,468</b>	<b>7.38%</b>

